

### **Veazie Town Council**

#### **Regular Meeting**

July 24th, 2017 6:30pm

#### **AGENDA**

ITEM 1: Call to Order

ITEM 2: Secretary to do the Roll Call

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

ITEM 5: Approval of the June 26th, 2017 Regular Council Meeting Minutes

ITEM 6: Comments from the Public

#### **New Business:**

ITEM 7: Public Hearing on proposed/amended ordinances

ITEM 8: MMA Annual Election

ITEM 9: Planning Board Re-Appointment

ITEM 10: BACTS Municipal Partners Transit Committee

ITEM 11: Audit Engagement Letter

ITEM 12: Council/School Board Joint Meeting Discussion

ITEM 13: Manager's Report

ITEM 14: Comments from the Public

ITEM 15: Requests for information and Town Council Comments

ITEM 16: Review & Sign of AP Town Warrant #24, Prior Year Warrant #25, #1 & #2 and Town Payroll #1 & #2, School

Payroll Warrant #27, #1 & #2, AP School Warrant #27, #1 & #2.

ITEM 17: Executive Session 1 MRSA section 405 (6) (C) – Acquisition of real property or economic development

ITEM 18: Adjournment

## Agenda Items For July 24, 2017 Council Meeting

The following are brief explanations of some of the items on the agenda:

ITEM 5: Review and approval of prior meeting minutes.

Suggested Motion: I motion we approve the June 26, 2017 regular council meeting minutes as presented.

ITEM 7: Public Hearing will be conducted on the following (4) proposed/amended ordinances:

- 1. Subdivision
- 2. Site Plan
- 3. Land Use
- 4. Personnel

Suggested Motion (into public hearing): I motion we move into Public Hearing to discuss the proposed/amended ordinances

Suggested Motion (out of public hearing): I motion we move out of Public Hearing concerning the proposed/amended ordinances

- 1. Suggested Motion: I move we approve the subdivision ordinance as presented
- 2. Suggested Motion: I motion we approve the site plan ordinance as presented
- 3. Suggested Motion: I motion we approve the amended land use ordinance as presented
- 4. Suggested Motion: I motion we approve the amended personnel ordinance as presented.

ITEM 8: A discussion will be held reference Maine Municipal Associations (MMA) Annual Election of Vice President and Executive Committee Members

Suggested Motion: I motion we authorize Manager Leonard to vote on behalf of the Veazie Town Council for the MMA Annual Election for the Vice President and Executive Committee Members as presented on the voting ballot

ITEM 9: A discussion will be held concerning the reappointment of Planning Board member Anthony Cappuccio

Suggested Motion: I motion we reappoint Anthony Cappuccio to the Planning Board for a term of 3 years.

## Agenda Items For July 24, 2017 Council Meeting

ITEM 10: A discussion will be held reference a resolution which was passed by Bangor Area Comprehensive Transportation System (BACTS) to establish the BACTS Municipal Partners Transit Committee. An email from BACTS containing the description of the committee is included for review.

Suggested Motion: I motion we make Manager Leonard a designated representative for the BACTS Municipal Partner Transit Committee and include Chairman Bagley on the distribution list

ITEM 11: A discussion will be held reference the audit engagement letter from Brantner, Thibodeau and Associates.

Suggested Motion: I motion we authorize Chairman Bagley and Manger Leonard to sign the audit engagement letter from Brantner, Thibodeau and Associates as presented.

**ITEM 12:** A discussion will be held reference a joint meeting with the School Board for a presentation from Sutherland and Weston concerning a marketing plan for the Town of Veazie

Suggested Motion: I motion we have a joint meeting with the School Board on August 14<sup>th</sup> at 630PM to review a presentation from Sutherland and Weston concerning a marketing plan for the Town of Veazie

ITEM 17: An executive session will be held to discuss economic development opportunities

Suggested motion (In): I move we move into executive session pursuant to 1 M.R.S.A section 405 (6) (C)

Suggested Motion (Out): I move we come out of executive session and enter back into the regular scheduled meeting

ITEM 18: Adjournment

Suggested Motion: I move we adjourn

### Veazie Town Council Meeting June 26th, 2017

Members Present: Chairman Chris Bagley, Councilor Paul Messer, Councilor Michael Reid, Councilor Aaron Turcotte, Councilor Jeff Manter, Manager Mark Leonard, Council Secretary Julie Strout, Town Attorney Roger Huber, John Ellis and various members of the public.

ITEM 1: Call to order

Chairman Bagley called the meeting to order at 6:30 pm.

ITEM 2: Secretary to do the roll call:

All present.

ITEM 3: Pledge of Allegiance

ITEM 4: Consideration of the Agenda

Chairman Bagley wanted to change #15 to #7b and make #15 the Manager's report.

## ITEM 5: Approval of the June 13th, 2017 Regular Council Meeting Minutes and June 14th Special Council Meeting Minutes.

Councilor Paul Messer made a motion, seconded by Councilor Michael Reid to approve the June 13<sup>th</sup>, 2017 Regular Council Meeting Minutes as amended to state that Councilor Reid arrived late to this meeting. Voted 3-0-2. Motion carried. Councilor Turcotte and Councilor Manter abstained.

Councilor Paul Messer made a motion, seconded by Councilor Michael Reid to approve the June 14<sup>th</sup>, 2017 Special Council Meeting Minutes as written. Voted 5-0-0. Motion carried.

ITEM 6: Comments from the public

None

### **New Business:**

#### ITEM 7: SRRF Loan Resolution

Councilor Paul Messer made a motion, seconded by Councilor Michael Reid to approve the vote entitled, "Vote to authorize \$29,925 school revolving renovation fund loan forgiveness grant financing" in the form presented to this meeting and that the Clerk file an attested copy of said vote with the minutes of this meeting. Voted 5-0-0. Motion carried.

### ITEM 7b: Update of PRRT Land Transfer

Town attorney Roger Huber updated the Council on the next steps in the process of the land transfer between the Town of Veazie and the Penobscot River Restoration Trust.

#### ITEM 8: Re-Appointment of Tax Assessor

Councilor Aaron Turcotte made a motion, seconded by Councilor Michael Reid to appoint Benjamin Birch Jr. to the position of Tax Assessor for the term of 1 year. Voted 5-0-0. Motion carried.

## ITEM 9: Re-Appointment of Code Enforcement Officer, Building Inspector, Local Plumbing Inspector, Addressing Officer and E-911 Officer

Councilor Michael Reid made a motion, seconded by Councilor Paul Messer to appoint John Larson to the position of Code Enforcement Officer, Building Inspector, Local Plumbing Inspector, Addressing Officer and E-911 Officer for the term of 1 year. Voted 5-0-0. Motion carried.

#### ITEM 10: Appointment Alternant Code Enforcement Officer

Councilor Jeff Manter made a motion, seconded by Councilor Paul Messer to appoint John Ellis to the position of Alternant Code Enforcement Officer. Voted 5-0-0. Motion carried.

### ITEM 11: Re-Appointment of Budget Committee Member

Councilor Paul Messer made a motion, seconded by Councilor Michael Reid to appoint Judy Horten to the position of Budget Committee for the term of 3 years. Voted 5-0-0. Motion carried.

### ITEM 12: Citizen Involvement Application

Councilor Michael Reid made a motion, seconded by Councilor Paul Messer to appoint D. Todd Zerfoss to the Budget Committee for the term of 3 years. Voted 5-0-0. Motion carried.

#### ITEM 13: Town Office Closure Discussion

Councilor Aaron Turcotte made a motion, seconded by Councilor Michael Reid to authorize Manager Mark Leonard to close the Town Office on July 3<sup>rd</sup> and reopen the Town Office on July 5<sup>th</sup>. Voted 5-0-0. Motion carried.

#### ITEM 14: July Council Meeting Discussion

Councilor Jeff Manter made a motion, seconded by Councilor Aaron Turcotte to cancel the July 10<sup>th</sup> Council Meeting. Voted 5-0-0. Motion carried.

#### **Old Business**

#### ITEM 15: Manager's Report

Manager Leonard reviewed his report with the Councilor's.

#### ITEM 16: Comments from the Public

None

#### ITEM 17: Requests for information and Town Council Comments

None

## ITEM 18: Review & sign of AP Town Warrant #23, Town Payroll #26, School Payroll Warrant #26 and AP School Warrant #26.

The warrants were circulated and signed.

### ITEM 19: Adjournment

Councilor Michael Reid motioned to adjourn. Councilor Aaron Turcotte seconded. No discussion. Voted 5-0-0. Motion carried. Adjourned at 6:54pm

A True Copy Attest

Julie Strout Deputy Clerk



ITEM # 3

60 COMMUNITY DRIVE AUGUSTA, MAINE 04330-9486 (207) 623-8428 www.memun.org

TO:

Key Municipal Officials of MMA Member Cities, Towns and Plantations

FROM:

Stephen W. Gove, MMA Executive Director

DATE:

July 11, 2017

SUBJECT:

MMA Annual Election - Vice President and Executive Committee Members

Deadline: Friday, August 18, 2017 by 12:00 noon

Nomination Process – Each year member municipalities have an opportunity to vote on the election of the proposed MMA Vice President and municipal officials to serve on the MMA Executive Committee. A five-member Nominating Committee was appointed in March to review nominations submitted by municipal officials and conduct interviews with those municipal officials qualifying and interested in serving as the MMA Vice President and Executive Committee. The MMA Nominating Committee completed its task in May and put forth a Proposed Slate of Nominees for 2018 to member municipalities.

<u>Petition Process</u> – As part of the May mailing, information was also provided on the MMA Petition Process. Pursuant to the MMA Bylaws, nominations may also be made by Petition signed by a majority of the municipal officers in each of at least 5 member municipalities. The deadline for receipt of nominations by petition was Monday, July 10, by 4:30 pm. There were no municipal officials nominated by petition.

It is now time for each member municipality to cast its official vote.

<u>Election Process</u> – Enclosed you will find the MMA Voting Ballot which includes the proposed Slate of Nominees to serve on the MMA Executive Committee as selected by the MMA Nominating Committee. A brief biographical sketch on each nominee listed on the MMA Voting Ballot is enclosed for your reference. You will note that unlike municipal elections, MMA does not provide for "Write-in Candidates" since our process includes an opportunity to nominate a candidate by petition, as noted above.

The MMA Voting Ballot must be signed by a majority of the municipal officers <u>or</u> a municipal official designated by a majority of the municipal officers, and received by the Maine Municipal Association by 12:00 noon on Friday, August 18. We have enclosed a self-addressed self-stamped envelope for your convenience. The MMA Voting Ballots will be counted that afternoon and the election results confirmed under the direction of MMA President Laurie Smith (Town Manager of Kennebunkport).

Election results will be available by contacting the MMA Executive Office or by visiting the MMA website at <a href="www.memun.org">www.memun.org</a> on Friday, August 18, after 4:00 p.m. A formal announcement of the election results will be made at the MMA Annual Business Meeting being held <a href="Wednesday">Wednesday</a>, October 4, at 1:30 p.m. at the Augusta Civic Center. Newly elected Executive Committee members will be introduced at the MMA Awards Luncheon and Annual Business Meeting and officially take office on January 1, 2018.

If you have any questions on the Election Process, please contact me or Theresa Chavarie at 1-800-452-8786 or in the Augusta area at 623-8428, or by e-mail at <a href="mailto:tchavarie@memun.org">tchavarie@memun.org</a>. Thank you.

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## MAINE MUNICIPAL ASSOCIATION EXECUTIVE COMMITTEE

### BIOGRAPHICAL SKETCH OF PROPOSED SLATE OF NOMINEES FOR 2018

## MMA VICE PRESIDENT

(1-Year Term)

## MARY SABINS, TOWN MANAGER, TOWN OF VASSALBORO

#### Professional & Municipal Experience:

- Town of Vassalboro, Maine Town Manager/Treasurer/Tax Collector (June 2008 present)
- Town of Chelsea, Maine Town Manager/ Treasurer/Tax Collector/General Assistance Administrator/Road Commissioner (July 2006 – June 2007)
- MSAD #40, Warren, Maine Facilities Director/Food Service Director (2005 2006)
- Town of Windsor, Maine Town Manager/Treasurer/Tax Collector/General Assistance Administrator (2001 – March 2005)
- Town of Hope, Maine Town Administrator/Treasurer/General Assistance Administrator (1997 2001)
- City of Augusta, Maine Internship with the City Manager (September December 2000)
- Town of Union, Maine Town Clerk/Tax Collector/Occasional Acting Town Manager (1988 1997)

#### Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Executive Committee (2014 present)
- Member, Maine Municipal Association Strategic & Finance Committee (2014 present)
- Chairperson, Maine Municipal Association Strategic & Finance Committee (2016)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2014 present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (2014 present)
- Member, MMEHT Selection Committee (2015-2016); appointed by MMA Executive Committee
- Member, Maine Town, City & County Municipal Management Association
- Member, Communications Committee, Maine Town, City & County Municipal Management Association (2015)
- Director, Board of Kennebec Valley Council of Government (2008-2009)
- As the wife of a volunteer firefighter and EMS worker, I have volunteered often in support of our hometown fire and ambulance services (1980-present)

#### Education:

- BS in Business Administration with Management Major from University of Maine at Augusta.
- Graduate of Medomak Valley High School, Waldoboro, Maine

#### Awards and Certifications:

 Qualified as a Certified Public Manager, Maine Town, City & County Management Association (2016)

### MMA EXECUTIVE COMMITTEE MEMBERS

(Three 3-Year Terms)

#### JAMES BENNETT, CITY MANAGER, CITY OF BIDDEFORD

#### Professional & Municipal Experience:

- City of Biddeford, Maine City Manager (August 2015 present)
- City of Presque Isle, Maine City Manager (March 2010 July 2015)
- Town of Sabattus, Maine Interim Town Manager (September 2009 March 2010)
- City of Lewiston, Maine City Administrator (March 2002 July 2009)
- Town of Westbrook, Maine Administrative Assistant to the Mayor (October 1996 March 2002)
- Town Old Orchard Beach, Maine Town Manager (May 1990 October 1996)
- Town of New Gloucester, Maine Town Manager (February 1988 May 1990)
- Town of Dixfield, Maine Town Manager (February 1986 February 1988)
- Town of Lisbon, Maine Selectman (May 1982 February 1986) Vice Chairman (1985 1986)

#### Other Experience, Committees and Affiliations:

- President, International City/County Management Association (2014 2015); Regional Vice President, (2008 – 2011) Chairperson, Conference Planning Committee, (2007 – 2008); Committee Member (various years 1997 – 2011); Small Community Task Force (1999 – 2001)
- ICMA Emerging Leaders Development Program Facilitator (2007 present)
- President, Maine Town & City Management Association (1998 –1999); Board of Directors (1991 2000)
- Member, Executive Committee, Maine Municipal Association (1992 1996)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (1992 1996)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (1992 1996)
- First Chairperson, Maine Municipal Association Strategic & Finance Committee (1995 1996)
- Member, Governor's Municipal Advisory Committee (1992 1996)
- President, Aroostook Municipal Association (2012 2014)
- Executive Board, Northern Maine Development Commission (2010 present)
- Chairperson, Aroostook Tourism Committee (2011 2013)
- Member, Revolving Loan Committee, Northern Maine Development Commission (2010 present)
- Executive Board, Maine Service Center Coalition (2011 present)
- Treasurer, Martindale Country Club (2005 2008)
- Treasurer, Kora Klown Shrine Unit (2004 2008)
- Kora Divan, Kora Shriners (2004-2006)
- Worshipful Master, Ancient York Lodge of Free and Accepted Masons (2007)
- Chairman and Founder, Ginger Bennett Memorial Scholarship Fund (2003 present)
- Chairman, Joseph Graziano Memorial Scholarship Fund (2004 2012)

#### Education:

- Master of Business Administration, University of Southern Maine
- Bachelor of Science, Business Administration, University of Southern Maine
- Associate of Science, Accounting, Bentley College

#### Awards and Certifications:

- ICMA Legacy Leader since 2008
- All –America City, National Civic League (LEW) 2007
- Public Service Leadership Award, Androscoggin Chamber of Commerce 2006

- Maine Town and City Management Association's "Linc Stackpole Manager of the Year" August 2003
- ICMA Credentialed Manager since 2002
- MTCMA Certified Municipal Manager since 1993

#### JILL DUSON, AT-LARGE COUNCILOR, CITY OF PORTLAND

#### Professional & Municipal Experience:

- City of Portland, At Large Councilor; Chair, Housing Committee; Vice Chair, Legislative Committee (November 2001 – present)
- City of Portland, Mayor (2004 2005 and 2008 2009)
- Maine Human Rights Commission, Manager, Compliance Division (March 2012 January 2016)
- Maine Department of Labor, Director, Bureau of Rehabilitation Services (June 2004 February 2011)
- Perkins Thompson Consulting, LLC, President/Principal (January 2001 July 2003)
- Northern Utilities Natural Gas, Inc., Manager, Government & Community Relations (January 1997 December 2001)
- Central Maine Power Company, Management/Leadership (June 1987 January 1997)
- Maine Committee on Aging, Director, Long Term Care Ombudsman Program (May 1984 May 1987)
- Bureau of Maine's Elderly, Director, Home Equity Conversion Project (January 1983 April 1984)
- American Bar Association, Assistant Staff Director, Commission on Legal Problems of the Elderly (November 1981 – December)
- Delaware County Legal Assistance Association, Director of Nursing Home Advocacy Project; Staff Attorney - Senior Citizens Law Unit (August 1979 - October 1981)

#### Other Experience, Committees and Affiliations:

- President, Maine Electoral College (December 2008); Maine Presidential Elector (2004 and 2008)
- Chair, Portland School Committee (2000 2001); District 5 School Committee Representative (1998 2001)
- Vice Chair, Local Government Advisory Committee (LGAC), US Environmental Protection Agency, Member, LGAC Executive Committee; Chair, LGAC Cleaning Up Our Communities Workgroup
- Member, Democratic Municipal Officials Organization, Council of Policy Advisors; Council of State Chairs
- Board of Directors, Mercy Hospital
- · Board of Directors, Institute for Civic Leadership
- Gubernatorial Appointee, Maine Company for Higher Education
- Member, National League of Cities, Energy, Environment & Natural Resources Policy and Advocacy Committee
- Member, National League of Cities, Policy Committee on Community and Economic Development
- Member, National League of Cities, Human Development Steering Committee
- Board of Directors, Portland Community Chamber of Commerce
- Board Chair, Legal Services for the Elderly
- Board of Directors, Portland Symphony
- Board of Directors, Maine Philanthropy Center
- Board of Directors, Maine State Chamber of Commerce

#### Education:

- Senior Executives in State & Local Government, Kennedy School of Government, Harvard University
- Leadership Maine Zeta Class, Maine Development Foundation, Augusta, ME
- Juris Doctor, University of Pennsylvania School of Law, Philadelphia, PA
- Bachelor of Arts, Antioch College, Ohio
- Chester High School, Chester, PA

### GARY FORTIER, CITY COUNCILOR, CITY OF ELLSWORTH

#### Professional & Municipal Experience:

- Self-employed electrical contractor (1991 current)
- City of Ellsworth, Maine City Councilor (1992 2001) and (2004 present); Mayor/Chair (five years)
- City of Ellsworth Recreation Commission, Finance Committee, Penobscot Downeast Cable Television Committee and Library Expansion Committee
- City of Ellsworth Council Representative on the Building Committees for Ellsworth High School, Ellsworth Elementary-Middle School and the renovation of Ellsworth City Hall
- Broadcast Council and School Board monthly meetings on Public Access TV (2002 2004)
- Director, Ellsworth Area Chamber of Commerce (1995 1998)
- Director, Northeast Emergency Medical Services Council (1984 1987)
- Ellsworth area EMT-I with County Ambulance (1972 1989)
- City of Ellsworth, Volunteer Firefighter; retiring as Captain (1970 2005)

### Other Experience, Committees and Affiliations:

- Member, Maine Municipal Association Executive Committee (2015 present)
- Member, Maine Municipal Association Strategic & Finance Committee (2017)
- Member, Maine Municipal Association Property & Casualty Pool Board of Directors (2015 present)
- Member, Maine Municipal Association Workers Compensation Fund Board of Trustees (2015 present)
- Member, Maine Municipal Association Nominating Committee (2012) and (2015)
- City of Ellsworth Voting Delegate, Maine Municipal Association Business Meeting (1992 current)
- Member, Maine Municipal Association Legislative Policy Committee, Senate District 7 (2014 2019)
- Secretary and Scholarship Coordinator, Down East Electrical Associates (a trade group of electricians from Hancock and Washington Counties) (Current)
- State Emergency Response Commission (SERC), Appointed Member by Governor King (1993 2002);
   served as Vice Chairman for last four years
- Assisted in local projects annually, such as Rotary Pancake breakfast, Ellsworth Antique Show at Woodlawn, Red Cross Disaster Shelter operations; Demeyer Field Electrical Repairs, Ellsworth Garden Club projects (greenhouse at Ellsworth High School, Donald Little Park Power, and Blue Star Memorial on Route 1A).

#### Awards and Certifications:

Ellsworth Area Chamber of Commerce Citizen of the Year – 2008 Ellsworth Rotary Club Paul Harris Fellow Honor – 2006 as a non-Rotarian



## MAINE MUNICIPAL ASSOCIATION **VOTING BALLOT**

**Election of Vice President and Executive Committee Members** Deadline for Receipt of Voting Ballots - 12:00 noon on Friday, August 18, 2017

VICE-PRESIDENT - 1 YEAR TERM		Vote for One
<b>Proposed by MMA Nominating Commit</b>	ttee:	
Mary Sabins, Town Manager, Town of	Vassalboro	
DIRECTORS - 3 YEAR TERM		Vote for Three
Proposed by MMA Nominating Commi	ttee:	
James Bennett, City Manager, City of B	iddeford	
Jill Duson, At-Large Councilor, City of	Portland	
Gary Fortier, Councilor, City of Ellswor	rth	
Please note that unlike municipal elections, MMA process includes an opportunity to nominate a candi		rite-in Candidates" since our
The Voting Ballot may be cast by a majority of the majority of the municipal officers of each Municipal		icipal official designated by a
Date:	Aunicipality:	
Signed by a Municipal Official designated by a ma		
Signed by a Municipal Official designated by a magnificant Name:  Position:		rs:
Print Name:	jority of Municipal Office	rs:
Print Name: Position:	jority of Municipal Office Signature:	rs:
Print Name: Position:  OR Signed by a Majority of Municipal Officers  Print Names:	jority of Municipal Office Signature: Current # of Municipa	rs:
Print Name: Position:  OR Signed by a Majority of Municipal Officers  Print Names:	jority of Municipal Office Signature: Current # of Municipa Signatures:	rs:
Print Name: Position:  OR Signed by a Majority of Municipal Officers  Print Names:	jority of Municipal Office Signature: Current # of Municipa Signatures:	l Officers:

Return To:

MMA Annual Election Maine Municipal Association 60 Community Drive Augusta, Maine 04330 FAX: (207) 626-3358 or 626-5947

Email: tchavarie@memun.org

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Thu, Jul 6, 2017 12:59 PM Message EM # 10 From: Connie Reed <connier@bactsmpo.org> Theriault, John" <john.theriault@bangormaine.gov> To: "Crooker, Mike" <mike.crooker@bangormaine.gov> Frank Higgins <fhiggins@brewerme.org> ljohns@brewermaine.gov | | belle@orono.com Rob Yerxa <ryerxa@orono.org> townmanager@hampdenmaine.gov publicworks@hampdenmaine.gov 🗾 Mark Leonard mayo@old-town.org spitz@maine.edu Rob <robk@bactsmpo.org> Cindy <cindym@bactsmpo.org> Cc: Request for Designated Representative to BACTS Municipal Partners... Subject: 📓 BACTS MUNICIPAL PARTNER TRANSIT ADVISORY COMMITTE... Attachments: Desigated Rep.docx / Uploaded File (159K)

#### Good Afternoon!

At the June 20 meeting of the BACTS Policy Committee, a resolution was passed to establish the BACTS Municipal Partners Transit Committee. The Committee will be facilitated by BACTS and membership will be comprised of representatives of the public transit provider (Community Connector) and up to three designated representatives from each municipality that directly contributes to the operation of the public transit system.

The attached document briefly describes the purpose of the group. As the primary goal of this Committee is to facilitate the exchange of information related to the public transit system, agenda items will span a wide-range of topics including (but not limited to) maintenance, infrastructure, development, planning and budgeting. Appropriate/interested representation from your municipality may vary depending on a particular meeting's agenda. We encourage municipal officers to attend meetings which may be of particular interest or be directly related to their function, regardless of whether or not they are a designated representative to this Committee.

It is anticipated that the Committee will meet six times per year (every other month). However, meeting frequency could be adjusted if deemed necessary. The first meeting is scheduled for September 6.

Please complete the attached document identifying your municipality's designated representative(s) and return it on or before Friday, July 21. If you have any questions, please call me at 974-3111.

Thank you.

Connie Reed

### **BACTS MUNICIPAL PARTNER TRANSIT COMMITTEE**

Committee Purpose:	Provide information and open dialog about transit related
,	initiatives, programs and projects; coordinate planning and
	development efforts; and foster collaboration between urban
	transit provider(s) and municipal partners* within the Greater
	Bangor Urbanized Area (UZA).
Committee Type:	Working Committee
Committee Capacity:	Honorary. Committee members do not have voting rights. A
	decision-making board may, in its discretion, consult and
	follow recommendations of the Committee. However, it is
	important to clearly understand that this committee capacity
	is to enhance communication and coordination, as well as
	offer recommendations, to the ultimate decision-making
	bodies of BACTS or of any public transit provider.
Committee Membership:	Representatives from urban public transit providers and up to
	three designated representatives from each municipality*
	within the Greater Bangor UZA that directly contribute to the
	operation of the urban public transit system. Appropriate
	municipal representation may vary depending on discussion
	topics for a particular meeting. There may be agenda items
	which would involve conversation with and/or input from
	municipal officials responsible for Finance/Management;
	Public Works/Engineering; or Planning/Economic
	Development. Municipal partners are encouraged to review
	agenda topics and determine appropriate representation for
	said meeting.
Meeting Frequency:	First Wednesday of odd months at 10:00 a.m.
Meeting Location:	TBD
Meeting Notice:	Delivered no later than (7) days prior to the meeting.
	Meetings shall be open to the public in accordance with
52221 2002	applicable law.

Please note, for the purposes of this Committee, municipality includes the University of Maine, Orono which directly contributes to the operation of the Black Bear Express Orono Shuttle service.



## MUNCIPAL PARTNER TRANSIT COMMITTEE DESIGNATED REPRESENTATIVE

Municipality:	
Ä	
Mailing Address:	
Representative Name:	Title/Function:
	Email Address:
	Phone Number:
Representative Name:	Title/Function:
	Email Address:
	Phone Number:
Representative Name:	Title/Function:
	Email Address:
	Phone Number:
Discussion topics may span a wide- planning and budgeting. We encou	e is to facilitate the exchange of information related to the public transit system.  range including (but not limited to) maintenance, infrastructure, development, urage municipal officers to attend meetings which may be of particular interest ion. Please list municipal officers who would like to be included on the
Name:	Title/Function:
	Email Address:

Title/Function:

Email Address:

Name:

		X .





674 Mt. Hope Avenue • Suite 1 • Bangor, ME 04401-5662 • (207) 947-3325 • FAX (207) 945-3400 Email: bta@btacpa.com

July 12, 2017

Town Council and Mark Leonard, Town Manager Town of Veazie 1084 Main Street Veazie, ME 04401

Dear Members of the Town Council and Mark Leonard, Town Manager:

Please review the enclosed letter documenting the engagement and have it signed by the designated officials and return a copy to us. If you have any questions, please do not hesitate to call me.

Yours truly,

BRANTNER, THIBODEAU & ASSOCIATES

Craig S. Costello, CPA



674 Mt. Hope Avenue • Suite 1 • Bangor, ME 04401-5662 • (207) 947-3325 • FAX (207) 945-3400 Email: bta@btacpa.com

July 12, 2017

Town Council and Mark Leonard, Town Manager Town of Veazie 1084 Main Street Veazie, ME 04401

We are pleased to confirm our understanding of the services we are to provide the Town of Veazie, Maine for the year ended June 30, 2017. We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the related notes to the financial statements, which collectively comprise the basic financial statements of the Town of Veazie, Maine as of and for the year ended June 30, 2017. Accounting standards generally accepted in the United States of America provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement the Town of Veazie, Maine's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the Town of Veazie, Maine's RSI in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by generally accepted accounting principles and will be subjected to certain limited procedures, but will not be audited:

- Management's Discussion and Analysis.
- 2) Budgetary Comparison Schedules.
- Pension Liability and Contributions Schedules.

We have also been engaged to report on supplementary information other than RSI that accompanies the Town of Veazie, Maine's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America, and we will provide an opinion on it in relation to the financial statements as a whole, in a report combined with our auditor's report on the financial statements:

- 1) Schedule of Expenditures of Federal Awards.
- 2) Combining Statements for Non-major Governmental Funds.
- Budget and Actual Schedule for School Department's General Fund.
- 4) Combining Schedules for Special Revenue Funds, Capital Projects Funds, and Agency Funds.
- Property Valuation, Assessments, and Appropriations Schedule.
- MEDMS Reconciliation Schedule.

#### **Audit Objectives**

The objective of our audit is the expression of opinions as to whether your financial statements are fairly presented, in all material respects, in conformity with U.S. generally accepted accounting principles and to report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as a whole. Our audit will be conducted in accordance with auditing standards generally accepted in the United States of America and the standards for financial audits contained in Government Auditing Standards, issued by the Comptroller General of the United States, and will include tests of the accounting records of the Town of Veazie, Maine and other procedures we consider necessary to enable us to express such opinions. We will issue a written report upon completion of our audit of the Town of Veazie, Maine's financial statements. Our report will be addressed to the Town Council of the Town of Veazie, Maine. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions or add emphasis-of-matter or other-matter paragraphs. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or may withdraw from this engagement.

We will also provide a report (that does not include an opinion) on internal control related to the financial statements and compliance with the provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a material effect on the financial statements as required by *Government Auditing Standards*. The report on internal control and on compliance and other matters will include a paragraph that states (1) that the purpose of the report is solely to describe the scope of testing of internal control and compliance, and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control on compliance, and (2) that the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. The paragraph will also state that the report is not suitable for any other purpose. If during our audit we become aware that the Town of Veazie, Maine is subject to an audit requirement that is not encompassed in the terms of this engagement, we will communicate to management and those charged with governance that an audit in accordance with U.S. generally accepted auditing standards and the standards for financial audits contained in *Government Auditing Standards* may not satisfy the relevant legal, regulatory, or contractual requirements.

#### Audit Procedures—General

An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements; therefore, our audit will involve judgment about the number of transactions to be examined and the areas to be tested. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the government or to acts by management or employees acting on behalf of the government. Because the determination of abuse is subjective, *Government Auditing Standards* do not expect auditors to provide reasonable assurance of detecting abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is a risk that material misstatements may exist and not be detected by us, even though the audit is properly planned and performed in accordance with U.S. generally accepted auditing standards and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements. However, we will inform the appropriate level of management of any material errors, fraudulent financial reporting, or misappropriation of assets that comes to our attention. We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential, and of any material abuse that comes to our attention. Our responsibility as auditors is limited to the period covered by our audit and does not extend to later periods for which we are not engaged as auditors.

Town Council and Mark Leonard, Town Manager Page 3

Our procedures will include tests of documentary evidence supporting the transactions recorded in the accounts, and may include direct confirmation of receivables and certain other assets and liabilities by correspondence with selected individuals, funding sources, creditors, and financial institutions. We will request written representations from your attorneys as part of the engagement, and they may bill you for responding to this inquiry. At the conclusion of our audit, we will require certain written representations from you about your responsibilities for the financial statements; compliance with laws, regulations, contracts, and grant agreements; and other responsibilities required by generally accepted auditing standards.

#### Audit Procedures—Internal Control

Our audit will include obtaining an understanding of the government and its environment, including internal control, sufficient to assess the risks of material misstatement of the financial statements and to design the nature, timing, and extent of further audit procedures. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards and *Government Auditing Standards*.

#### Audit Procedures—Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of the Town of Veazie, Maine's compliance with the provisions of applicable laws, regulations, contracts, agreements, and grants. However, the objective of our audit will not be to provide an opinion on overall compliance and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

#### Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards and related notes of the Town of Veazie, Maine in conformity with U.S. generally accepted accounting principles based on information provided by you. We will also prepare capital assets and depreciation schedules and will assist with preparing compensated absences schedules, if needed, for use during the audit. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statement services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

#### Management Responsibilities

Management is responsible for designing, implementing, and maintaining effective internal controls, including evaluating and monitoring ongoing activities, to help ensure that appropriate goals and objectives are met; following laws and regulations; and ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles, for the preparation and fair presentation of the financial statements and all accompanying information in conformity with U.S. generally accepted accounting principles, and for compliance with applicable laws and regulations and the provisions of contracts and grant agreements.

Management is also responsible for making all financial records and related information available to us and for the accuracy and completeness of that information. You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, (2) additional information that we may request for the purpose of the audit, and (3) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence.

Your responsibilities include adjusting the financial statements to correct material misstatements and for confirming to us in the written representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the government involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the government received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the government complies with applicable laws, regulations, contracts, agreements, and grants and for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts or grant agreements, or abuse that we report.

You are responsible for the preparation of the supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains and indicates that we have reported on the supplementary information. You also agree to include the audited financial statements with any presentation of the supplementary information that includes our report thereon. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits or other studies related to the objectives discussed in the Audit Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or other studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions, for the report, and for the timing and format for providing that information.

You agree to assume all management responsibilities relating to the financial statements, schedule of expenditures of federal awards and related notes, capital assets and depreciation schedules, and compensated absences schedules, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, schedule of expenditures of federal awards and related notes and that you have reviewed and approved the financial statements, schedule of expenditures of federal awards and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

#### Engagement Administration, Fees, and Other

We understand that your employees will prepare all cash or other confirmations we request and will locate any documents selected by us for testing. Supporting schedules include, but are not limited to:

- 1) Cash lead schedule.
- Summary of fixed asset activity, including changes.
- 3) Summary of long-term debt activity, including changes.
- 4) Summary of capital lease activity, including changes.
- 5) Summary of overlapping debt.
- 6) Summary of grant activity.
- Summary of capital projects activity.

Town Council and Mark Leonard, Town Manager Page 5

- 8) Summary of trust funds activity and related investments accounts.
- 9) Summary of student activity and other agency fund accounts.

We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If for whatever reason your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement resulting in an increase in fees over our original fee estimate and affect our ability to meet your established deadlines.

We will provide copies of our reports to the Town; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

The audit documentation for this engagement is the property of Brantner, Thibodeau & Associates and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the State Department of Audit or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Brantner, Thibodeau & Associates personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of five years after the report release date or for any additional period requested by the State Department of Audit. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation.

We expect to begin our audit during the summer of 2017. Craig S. Costello is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to sign them. Our fee for these services will be at our standard hourly rates except that we agree that our gross fee will not exceed \$5,520 for the Town audit and \$3,280 for the School audit. Our standard hourly rates vary according to the degree of responsibility involved and the experience level of the personnel assigned to your audit. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

We appreciate the opportunity to be of service to the Town of Veazie, Maine and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,

Brantour Uhibodian ? G	sociatis	
RESPONSE:		
This letter correctly sets forth the understand	ling of the Town of Veazie, Maine.	
By:Council Chair	Date:	
By:	Date:	

## Manager's Report For July 26, 2017 Council Meeting

Since the last council meeting here are some things I've been working on as well as things occurring around Town.

I have met with a contractor to get pricing on reclaiming some of the cul-de sacs located throughout the town. Additionally I have spoken to Barb Dalton of the Veazie Garden Club and she has requested time to see if she could get volunteers in the neighborhood to take them over and beautify them. An article was placed in the newsletter and I am aware of at least two of them have been cleaned up.

With the loss of our part time person to a full time job I asked staff to reach out and see if we could find someone to fill the position. A candidate was located, interviewed and ultimately hired. Our new part time worker for the Town Office is Amy Millett. She comes to us with many years of experience and will be a great addition to the team. She began work on July 10.

I have continued to have weekly meetings with Principal Cyr on issues as they relate to the school and the Town. These meetings have proved to be very beneficial as we continue to look for ways we can work together to benefit both the Town and the School. Our most recent discussion is a joint newsletter which will be professionally produced. A meeting has been set up with the vendor to discuss possibilities and cost for the project.

Council Chair Bagley and I have met with both of the new Councilors separately to discuss numerous topics, policies and procedures. I feel the meetings were very beneficial and I look forward to working with both of them.

I have meet with representatives from Stillwater Environmental Engineering for a quarterly meeting. Numerous items were discussed and ultimately what needs to occur over the next few months. I will be scheduling basin cleaning throughout the town in hopes of having it completed by the end of Fall.

A Veazie Day / 5k planning meeting was held. At the meeting I was able to announce that Hopkins Landscaping and Paving would be the main sponsor with a \$1,500.00 donation. Thank you to them. All things appear to be falling into place for a great day. I would also like to thank Andy Brown for helping with the mapping of the 5k route.

Another meeting was held with all participants for the Davis Drive project. We are in the final planning stages and anticipate a start date of late August/ early September with a completion date of October.

## Manager's Report For July 26, 2017 Council Meeting

I met with the Orono Town Manager to finalize the ambulance contract and also a fuel agreement. The ambulance agreement was an amendment to a current agreement we have in place and the fuel agreement was new. The FD will now be purchasing diesel fuel from Orono Public works. This was as a result of our diesel pump and tank needing to be relocated as we move towards relocating the police department to the former public works space. During inspection it was found that both would need to be replaced and would be costly to do. After a conversation with the Orono Public works director it was determined they had the capacity to take on our fuel needs.

Office staff was able to perform end of year close out without any noted problems. Additionally, we were able to load the new budget information without incident. Thank you to council members for allowing us to close early so we could complete this and thank you to office staff for your hard work in completing the process without issue.

I attended a New England Chiefs of Police meeting. Several topics of interest in law enforcement were discussed along with plans for our fall meeting. It will be during this meeting as Chairman of the awards committee, I will be presenting several awards to heroic police officers from throughout New England.

As Chairman of the Board of Directors for Penobscot Regional Communication Center (PRCC) I attended another meeting in Hancock County to discuss PRCC taking over public safety answering point service for them. This is the second meeting I have attended and one additional meeting is scheduled where a final decision should be made on how they want to move forward.

l attended a meeting on region net which is what the State Police use as part of their communications. It was recently discovered during a multi agencies response that not all agencies are familiar with the system. The meeting was very informative.

I have finalized the ordinances for the public hearing which is scheduled for July 24. Proper notification has been published and copies have been made for review prior to the meeting.

I have met on two separate occasions with potential developers for property in Veazie. If successful I feel this would be a great addition to the community. At this time the discussions are confidential out of respect to the potential developers.

l attended a Regional Dispatch meeting where numerous items were discussed and decided on.

I attended a Bangor Y gala meeting. The purpose of the meeting was for planning purposes for the annual gala event.

## Manager's Report For July 26, 2017 Council Meeting

The resurfacing of the tennis court is complete. I will be ordering new nets to replace the existing ones and I will be working with a fencing company to straighten areas of the fence that are bent but overall the courts look much better.

I have scheduled a meeting to meet with a professional on the possibility of adding additional TIF districts in the community to assist with development. This will be an informational meeting and ultimately a presentation will be made to the Council.

I have scheduled the replacement of two problem culverts located at the end of resident driveways. The replacement will occur during the week of July 24<sup>th</sup>.

An official letter of complaint has been sent to Bangor Landscaping after verbal conversations were not resolving the concerns. Numerous complaints have been received as related to the ground maintenance contract.

#### Attachments:

- 1. DOE statement about 2017-2018 budget
- 2. Notification on elected official workshops
- 3. Thank you note from CHCS
- 4. Information on aging initiative summer workshop
- 5. Email from MMA on homestead exemption
- 6. Orono-Veazie Water District water quality report
- 7. Agenda for July 10 School Board meeting
- 8. Update form Assessor Birch
- 9. Preliminary School Budget numbers from the State of Maine
- 10. Thank you note from Life Flight
- 11. Article from BDN on appointment of Principle Cyr to Superintendent
- 12. Comp plan meeting minutes from June 22 and July 13
- 13. Annual Report from Bangor Water District \*NOT IN PACKET\* AVAILABLE FOR REVIEW

*



July 6, 2017

## Statement about the 2017-18 budget and how it will effect ED279s

As you likely know by now, the biennial budget was enacted on July 4, 2017, and included finalized funding levels for 2017-18 State school subsidies (Public Law 2017 Ch. 284 Part C). While the Department appreciates that school districts and local governments are eager for updated funding projections for each district, it is important to note that this legislation includes a number of statutory changes to the formula that will take time to incorporate into the ED279 computer system. The estimated date that new ED279s subsidy printouts will be available is no later than July 21. As soon as these are available, a statement will be issued when the printouts have been posted to ED279 website at <a href="http://www.maine.gov/doe/eps/">http://www.maine.gov/doe/eps/</a>

The Department's School Finance staff is working as quickly as possible, however they will need time to perform the necessary quality control steps to ensure that the amount for each school administrative unit is accurate.

It has come to our attention that other organizations have attempted to predict the amount of increase for each SAU. We caution you that these may not be accurate as they likely do not account for the formula changes that were enacted in Ch. 284. Only department issued amounts, which will be available on the ED279s when they are ready, should be used for budgeting purposes.

Also, please be aware that there is language in Ch. 284 Part JJJJJJJ of the enacted budget bill regarding the local action on any increase in their State subsidy and the use of the increased funds relating to requirements for reduction in local contribution and limitations on use of funds for increased expenditures. Please note that this section applies for both fiscal years 2017-18 and 2018-19 and may be found on page 817 of the budget bill, at the link below.

PL 2017 Ch. 284: <a href="http://legislature.maine.gov/ros/LawsOfMaine/breeze/Law/getDocById/?docId=57293">http://legislature.maine.gov/ros/LawsOfMaine/breeze/Law/getDocById/?docId=57293</a>

Please be assured that the Department is acutely aware of the need for updated information as soon as possible, and appreciates the difficulty that the delayed enactment of the state's biennial budget has created on the local budgeting process for schools and municipalities. Our staff is committed to working as quickly as possible to provide you with the accurate information you need to finalize your budget. Thank you for your patience during this time.

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Bulk: Message

Fri, Jun 23, 2017 2:45 PM

From:

AGaudet@memun.org

Alicia Gaudet < MMA-Training3@mmaaffl.org>

To:

mma-training3@mmaaffl.org" <mma-training3@mmaaffl.org>

Bcc:

Mark Leonard

Subject:

MMA Elected Officials Workshops - Next Up: July 18th in Rangeley &...

Register today! Only four workshops left in 2017!

Having trouble reading this? View all Workshops and Training.



http://216.70.113.180/me

# Elected Officials Workshop

Presented By Maine Municipal Association

Course Overview:

This workshop is a "must" for newly elected and veteran officials-councilors & selectpersons well as a wonderful opportunity to learn key points of your new position while networking with officials from around the state. (Qualifies as Maine FOAA Training.)

As part of our ongoing efforts to bring training to our members, MMA is pleased to announce that this course will be offered in two formats: In classroom and remotely at the Northern Maine Development Commission in Caribou. Attendees can participate via ITV Technology by viewing the presentation remotely. ITV broadcasting allows for live viewing as well as interactive participation with the attendees. A facilitator will be onsite to assist. Should you wish to attend this session at NMDC, simply fill out the registration form and select the Caribou live broadcast.

A perfect opportunity for elected officials to take advantage of the expertise that the Maine Municipal Association has to offer, attain a better understanding of their role as public officials, and stay abreast of ever-changing local government responsibilities and issues.

#### Date & Location:

Tuesday, July 18, 2017 - Rangeley

Tuesday, August 22, 2017 - Houlton

Thursday, September 14, 2017 - Portland

Thursday, November 30, 2017 - Augusta

Thursday, November 30, 2017 - Caribou \*Live Video Conference\*

#### Fee:

MMA Member Municipality/Patron - \$55.00 per person

Non-Member Municipality - \$110.00 per person

#### Register:

To register for the workshops, click here.

#### Workshop Materials & Brochures

To download the event brochure, click here.

To view all upcoming events, click here.



## Community Health and Counseling Services Home Health, Hospice and Mental Health Services

PO Box 425 Bangor, Maine 04402-0425 Tel. 207-947-0366 TTY 207-990-4730 www.chcs-me.org

June 28, 2017

Mark Leonard, Town Manager Town of Veazie 1084 Main Street Veazie, ME 04401-7056 That you for your.

Dear Mr. Leonard:

On behalf of Community Health and Counseling Services (CHCS) and its Board of Directors, I wish to thank you and the citizens of the Town of Veazie for your appropriation in support of our Mental Health Services and Home Health Services in the amount of \$366.67.

We deeply appreciate the faith you have in the work of CHCS. Your appropriation reflects the concern we all share for the quality of life in our communities.

Thank you again for your valuable financial support.

Sincerely,

Dla Hals

Dale Hamilton
Executive Director

DAH/smb





#### Colleagues:

Attached is the Registration (RSVP) Announcement and Exhibitor Reservation Form for the Third Annual University of Maine System-Wide Aging Initiative Summer Workshop. It is sponsored by the University of Maine Office of the Vice President for Research.

This year's workshop will be held at the University of Maine Hutchinson Center, 80 Belmont Avenue, Route #3, Belfast, ME on Monday, August 14th from 9:30 am - 3:00 pm.

There is no cost to attend, but you must RSVP so that we can plan accordingly for morning refreshments, lunch, space, and materials.

This year we will hear about aging opportunities and challenges from across the state through the eyes of local and regional experts. Our keynoter will be Jessica Maurer, JD, Executive Director of the Maine Association of Area Agencies on Aging. Welcoming remarks are also being invited from our U.S. Senators.

There will be plenty of audience participation opportunities to address a wide range of current hot topics in aging having implications for research, education, and innovative programming.

PLEASE NOTE THAT WE HAVE A LIMITED NUMBER OF TABLES.













#### YOU ARE CORDIALLY INVITED TO ATTEND

# THE THIRD ANNUAL UNIVERSITY OF MAINE SYSTEM AGING INITIATIVE SUMMER WORKSHOP

MONDAY, AUGUST 14, 2017 9:30 AM - 3:00 PM

#### THE UMAINE HUTCHINSON CENTER 80 Belmont Avenue (Route #3) Belfast, Maine

NO REGISTRATION FEE - HOWEVER, YOU DO NEED TO RSVP! Includes morning refreshments, lunch, participation in the full program including touring the aging-related research, curriculum, project, and technology exhibits

- \* Network with fellow faculty, researchers and students from all seven UMS campuses
- Hear from a wide range of statewide community stakeholders who, like you, want to advance research that will make lives better for aging citizens and their families in the oldest state the nation
- ❖ Learn what the most significant aging-related challenges and opportunities are across Maine in both our cities and rural communities that could benefit from aging-focused R&D
- Hear about innovative research, cutting-edge technologies, devices, and products, and specialized curriculum and services that address the older adult population and the aging experience in Maine

# PLEASE RSVP BY E-MAILING THE FOLLOWING INFORMATION TO KELLEY MORRIS AT: kelley.morris@maine.edu

Yes, I will be attendir	r Organization		
Your Name	W 200		
Your Organization			16
Phone	Fax	E-mail	

Sponsored by the University of Maine Office of the Vice President for Research

Questions? Call Kelley Morris at 207-262-7925

AVAILABLE AT NO COST FOR EXHIBITORS. DISPLAYS SHOULD REFLECT EXAMPLES OF UMS CAMPUS R&D, EDUCATION, AND OTHER INNOVATIVE PROGRAM INITIATIVES AND THEIR COLLABORATING BUSINESS AND COMMUNITY PARTNERS.

Register to attend and exhibit today! We look forward to seeing you on August 14th!

Best regards,

The 3rd Annual UMS Aging Initiative Workshop Planning Committee



Click <u>here</u> to download a PDF version of the Registration form



Click <u>here</u> to download a PDF version of the Exhibitor form







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2016 Colloquium

Printed by: Mark Leonard

Friday, July 7, 2017 3:09:34 PM Title: RE: Budget Update - Adopted & Signed - Homestead Exemp... Page 1 of 4

Bulk: Message

Wed, Jul 5, 2017 3:21 PM

From:

<kdufour@memun.org>

Kate Dufour <EBulletin@imail.memun.org>

To:

"ebulletin@imail.memun.org" <ebulletin@imail.memun.org>

Bcc:

Mark Leonard

Subject:

RE: Budget Update - Adopted & Signed - Homestead Exemption Clarif...

#### Good afternoon all,

I have received several questions regarding the changes to the Homestead Exemption program included in the recently enacted General Fund budget.

To clarify, for the April 1, 2017 property tax year, the value of the Homestead Exemption is \$20,000, with the state reimbursing municipalities for 50% of the lost property tax revenue.

For property tax years beginning on or after April 1, 2018 the value of the exemption remains at \$20,000, but state reimbursement for the lost property tax revenue increases to 62.5%.

I hope this clarification is helpful.

Kate

From: Kate Dufour

Sent: Wednesday, July 05, 2017 9:14 AM

To: 'ebulletin@imail.memun.org' <ebulletin@imail.memun.org>

Subject: Budget Update - Adopted & Signed

To:

Municipal Officials

From:

Kate Dufour

Date:

Wednesday, July 5, 2017

Re:

State Budget - Adopted & Signed

After four failed

attempts, a 72-hour state government shutdown, and the convention of four Committee of Conferences tasked with drafting a compromise budget, the FY 2018-19 biennial General Fund budget was finally adopted by two-thirds of both the members of the House and Senate and signed into law by Governor LePage on Tuesday, July 4.

With respect to municipal government, what was negotiated out of the budget is just as important as the initiatives included in the two year funding package. With respect to the issues of greatest concern to municipal officials, the following measures were not enacted as part of the final compromise budget bill.

- Revenue Sharing. The budget <u>does not</u> permanently reduce to 2% the amount of state sales and income tax revenue distributed to municipalities through the revenue sharing program. State law is still on course to restore revenue sharing to 5% of state sales and income tax revenue in FY 2020.
- General Assistance. The budget <u>excludes</u> proposed changes to the General Assistance program, which would have made the assistance provided to certain non-U.S. citizens ineligible for state reimbursement.
- TANF, SNAP, SSI. The budget <u>excludes</u> the Governor's proposed program eligibility limits (e.g., reduced lifetime limits, ineligibility standards based on felony drug convictions or U.S. citizenship, etc.) for Temporary Assistance to Needy Families (TANF), Supplemental Nutrition Assistance Program (SNAP) and Supplemental Security Income (SSI).
- **BETR to BETE.** The budget <u>excludes</u> the Governor's proposal to convert the taxable property currently enrolled in the Business Equipment Reimbursement Program (BETR) to tax exempt status by transferring its enrollment into the Business Equipment Tax Exemption Program (BETE).
- Two-way Telecommunications Taxing Authority. The budget <u>excludes</u> the Governor's proposal to shift taxing authority over two-way telecommunication property from the state to the municipalities.
- Lodging Tax. Also excluded from the budget is an increase in the lodging tax rate from the current 9% to 10.5%.

Several municipally

relevant initiatives were enacted as part of the budget, including:

- Retroactive Reduction in Homestead Exemption Reimbursement (April 1, 2017). Under existing law, both the value of the Homestead Exemption provided to all qualifying Maine resident homeowners and the amount of state reimbursement for the lost property tax revenue was increased on April 1, 2017. The value of the exemption increased from \$15,000 to \$20,000 and the state reimbursement from 50% to 62.5%. Despite the fact that some municipalities have already committed taxes according to state statutes, as enacted, the amount of state reimbursement provided to municipalities is retroactively decreased from 62.5% to 50% for the \$20,000 exemption made available to Maine homeowners on April 1, 2017. The Homestead Exemption reimbursement rate for FY 2018 and subsequent fiscal years increases to 62.5%.
- 3% Surcharge Repealed. As enacted by the voters of Maine at the November 8, 2016 referendum election, as of January 1, 2017 a 3% surcharge has been assessed on the portion of taxable income that exceeds \$200,000, with the generated surcharge dedicated to support K-12 classroom expenses. The budget repeals the citizen-initiated school funding law.
- \$162 million Increase in GPA. The budget appropriates an additional \$162 million (\$48 million in FY 2018 and \$114 million in FY 2019) for K-12 education over the biennium. With one exception, the budget also stipulates that for fiscal years 2018 and 2019, 50% of all unanticipated K-12 funding must be returned to the contributing school district's member municipalities for the express purpose of reducing the property tax assessment for public education. The exception to the 50% property tax relief requirement pertains only in FY 18 and to school budgets approved by the voters that have earmarked unanticipated state funding for increased expenditures for school purposes. In that case, the use of unanticipated state funding is permitted as approved by the school district voters.
- Redefining 55% of K-12 Education. The budget amends the calculation of the state's share percentage of the total cost of funding K-12 public education to include roughly \$130 million in unfunded actuarial liabilities of the Maine Public Employees Retirement System attributable to teachers.
- Education Policy Changes State Funding for School Administration. The budget amends the formula that previously included funding for 50% of the costs of system administration in the calculation of the state's share of K-12 education. As enacted, between FY 18 and FY 20 the state share of administrative costs will be calculated on a per pupil basis, with an incrementally increasing portion of those state revenues targeted for regionalized administrative services. In FY 21 and subsequent fiscal years, only school administrative units that have established regionalized administrative services or are identified as high-performing, efficient school administrative units will be eligible for the system administration allocation.
- Study of Conserved Lands. The budget directs the Legislature's Agriculture, Conservation and

Page 4 of 4

Forestry Committee to study how land owned by nonprofit conservation organizations impact municipalities, the economy and general public. Specifically, the Committee is charged with reviewing the: (1) extent to which landowners make property tax payments, including payments in lieu of taxes, to municipalities; (2) economic impacts of land conservation efforts, including impacts on Maine's tourist industry; (3) community benefits associated with conserved property; and (4) any other issues the Committee determines is relevant to the study. The Committee is directed to hold at three least meetings and to report out its findings no later than February 15, 2018.

- County Assessment for Jails. Existing law allows the property tax assessment for county jail operations to increase from one year to the next by either 3% or the county's appropriate "LD 1" growth limitation factor, whichever percentage increase is less. The budget amends the property tax assessment increase limit to the "LD 1" limit or 4%, whichever is less.
- County Jail Operations. The adopted budget provides the Department of Corrections with the authority to inspect, review and take custody of county records related to the funding and operations of county jails. The Department is further directed to submit to the Appropriations Committee and the Criminal Justice and Public Safety (CJPS) Committee plans to restructure the funding and operations of county jails and correctional facilities and prisoner population and capacity. The CJPS Committee is authorized to report out legislation in 2018 implementing the Department's recommendations.
- Local Government Efficiency Fund. The Committee's recommendation reduces the appropriation for the Fund for the Efficient Delivery of Local and Regional Services from the proposed \$10 million over the biennium to \$3 million in FY 18 only.
- Fund for the Efficient Delivery of Educational Services. The adopted budget appropriates \$10 million over the biennium for the Fund for the Efficient Delivery of Educational Services.

Next Steps. Although

the budget is enacted, the Legislature will reconvene sometime next week to complete its work. The items that remain on the Legislature's agenda include roughly 40 bond proposals, initiatives parked on the Appropriation's Table waiting funding before being finally enacted, and the Governor's vetoes, if any.

### 2016 Annual Drinking Water Quality Report Orono-Veazie Water District

Orono, Maine PWSID ME0091210

We're pleased to present to you our Annual Drinking Water Quality Report, also known as the Consumer Confidence Report. This report, a requirement of the 1996 amendments to the Safe Drinking Water Act, is designed to inform you about the quality water and services we deliver to you every day. Our constant goal is to provide you with a safe and dependable supply of drinking water. We want you to understand the efforts we make to continually improve the water treatment process and protect our water resources. We are committed to ensuring the quality of your water.

If you have any questions about this report or concerning your water system, please contact Michelle Poole at telephone number 207-866-4449, fax 207-866-3570, or mailing address 47 Penobscot Street, Orono, ME 04473. We want our valued customers to be informed about their water system. If you want to learn more, please attend any of our regularly scheduled meetings. Please check our website for their specific time and location, at <a href="https://www.ovwd.org">www.ovwd.org</a>.

#### WATER SOURCE

Our water is drawn from four drilled wells located in a well field to the north of 116 Bennoch Road. The water from all four is filtered and then treated with chlorine to protect against bacteriological contaminants, fluoride to promote dental health, and sodium hydroxide to reduce lead solubility from your home's plumbing. We maintain 2,285 service connections that serve a population of 8,125.

#### SOURCE WATER ASSESSMENT

The Maine Drinking Water Program (DWP) has evaluated all public water supplies as part of the Source Water Assessment Program (SWAP). The assessments included geology, hydrology, land uses, water testing information, and the extent of land ownership or protection by local ordinance to see how likely our drinking water source is to being contaminated by human activities in the future. Assessment results are available at public water suppliers, town offices, and the DWP. For more information about the SWAP, please contact the DWP at telephone 207-287-2070.

#### WATER QUALITY

The Orono-Veazie Water District routinely monitors for contaminants in your drinking water according to Federal and State laws. The following table shows any detection resulting from our monitoring for the period of January 1<sup>st</sup> to December 31<sup>st</sup>, 2016.

In 2014, as a result of efforts to protect the water supply, our system was granted a 'Synthetic Organics Waiver.' This is a three-year exemption from the monitoring/reporting requirements for the following industrial chemical(s): herbicides, carbamate pesticides, toxaphene/chlordane/PCB and semivolatile organics. This waiver was granted due to the absence of these potential sources of contamination within a half-mile radius of the water source.

The sources of drinking water include rivers, lakes, ponds and wells. As water travels over the surface of the land or through the ground, it dissolves naturally occurring minerals and radioactive material and can pick up substances resulting from human or animal activity. All sources of drinking water are subject to potential contamination by substances that are naturally occurring or man-made. Contaminants that may be present in source water include:

Microbial contaminants, such as viruses and bacteria, may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.

**Inorganic contaminants.** such as salts and metals, can be naturally occurring or result from urban storm water runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.

Pesticides and herbicides may come from a variety of sources such as agriculture, urban storm water runoff, and residential uses.

Organic chemical contaminants, including synthetic and volatile organic chemicals, are by-products of industrial processes and petroleum production, and can also come from gas stations, urban storm water runoff, and septic systems. Radioactive contaminants can be naturally-occurring or be the result of oil and gas production and miningactivities.

In order to ensure that tap water is safe to drink, U.S. Environmental Protection Agency (EPA) prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. U.S. Food

and Drug Administration (FDA) regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

The table below lists all of the drinking water contaminants that were detected through our water quality monitoring and testing. The presence of contaminants in the water does not necessarily indicate that the water poses a health risk.

#### Orono-Veazie Water District had no violations in 2016

TEST RESULTS Unless otherwise noted, testing was done in 2016.										
Contaminant	Violation Y/N	Level Detected	Unit Measurement	MCLG	MCL	Likely Source of Contamination				
Microbiological Cor	itaminant:	S								
Total Coliform Bacteria	N	0 positive	Highest monthly # of positive samples	0	l po/mo or 5%	Naturally present in the environment.				
Radioactive Contan	inants									
Radium-228 (4/3_12)	N	0.227	pCi/L	0	5	Erosion of natural deposits.				
Inorganic Contamir	iants									
Copper* (1.1/14-12/31/16)	N	0.16	ppm	1.3	AL=1.3	Corrosion of household plumbing systems				
Fluoride (12 13 16)	N	0.7	ppm	4	4	Erosion of natural deposits, Water additive which promotes strong teeth. Discharge from fertilizer and aluminum factories.				
Lead* (1/1/14-12/31/16)	N	3.7	ppb	0	AL=15	Corrosion of household plumbing systems				
Nitrate (5-10-16)	N	0.17	ppm	10	10	Runoff from fertilizer use. Leaching from septic tanks, sewage. Erosion of natural deposits.				
* = Reported results are th	ie 90 <sup>%</sup> percen	tile value (the val	ue that 90% of all s	amples are	less than).					
Disinfection By-Pro	duets									
HAA5 [Total Haloacetic Acids] 1215 State St (2016)	×	LRAA=9 (1.7-9.9)	ppb	0	60	By-product of drinking water chlorination				
TTHM [Total Trihalomethanes] 1215 State St (2016)	N	LRAA=64 (32.3-52.5)	ppb	0	80	By-product of drinking water chlorination				
HAA5 [Total Haloacetic Acids] UM Student Union (2016)	N	LRAA=33 (11-31)	ррь	0	60	By-product of drinking water chlorination				
TTHM [Total Trihalomethanes] UM Student Union (2016)	N	LRAA=36 (16-30.1)	ppb	0	80	By-product of drinking water chlorination				

Note: The state allows us to monitor for some contaminants less than once per year because the concentrations of these contaminants do not change frequently. Not all contaminants are tested for every year due to monitoring waivers and therefore we must use the most recent round of sampling. Some of our data is more than one year old, however, is limited to no older than 5 years.

#### Definitions:

Action Level (AL) - The concentration of a contaminant which, if exceeded, triggers treatment or other requirements which a water system must follow. Locational Running Annual Average (LRAA) - A 12 month rolling average of all monthly or quarterly samples at specific sampling locations. Calculation of the RAA may contain data from the previous year.

Maximum Contaminant Level (MCL) - is the highest level of a contaminant that is allowed in drinking water. MCLs are set as close to the MCLGs as feasible using the best available treatment technology.

Maximum Contaminant Level Goal (MCLG) - is the level of a contaminant in drinking water below which there is no known or expected risk to health. MCLGs allow for a margin of safety.

Maximum Residual Disinfection Level (MRDL) -The highest level of a disinfectant allowed in drinking water. There is convincing evidence that addition of a disinfectant is necessary for control of microbial contaminants.

Maximum Residual Disinfection Level Goal (MRDLG) - The level of a drinking water disinfectant below which there is no known or expected risk to health. MRDLGs do not reflect the benefits of the use of disinfectants to control microbial contaminants.

Not Applicable (NA) - Does not apply

Running Annual Average (RAA) = A 12 month rolling average of all monthly or quarterly samples at all locations. Calculations of the RAA may contain data from the previous year.

Treatment Technique (TT) - A required process intended to reduce the level of a contaminant in drinking water (e.g. treatment technique for turbidity).

Variances, Exemptions, and Waivers - State or EPA permission not to meet an MCL, a treatment technique or test for a given contaminant under certain conditions.

#### Units:

ppm = parts per million or milligrams per liter (mg/L), ppb = parts per billion or micrograms per liter (μg/L). pCi/L = picocuries per liter (a measure of radioactivity).

pos = positive samples.

MFL = million fibers per liter

#### Notes

Arsenic - While your drinking water may meet EPA's standard for Arsenic, if it contains between 5 to 10 ppb you should know that the standard balances the current understanding of arsenic's possible health effects against the costs of removing it from drinking water. EPA continues to research the health effects of low levels of arsenic, which is a mineral known to cause cancer in humans at high concentrations and is linked to other health effects such as skin damage and circulatory problems. Quarterly compliance is based on running annual average.

E. Coli - E. coli are bacteria whose presence indicates that the water may be contaminated with human or animal wastes. Human pathogens in these wastes can cause short-term effects, such as diarrhea, cramps, nausea, headaches, or other symptoms. They may pose a greater health risk for infants, young children, the elderly, and people with severely-compromised immune systems.

Fluoride - For those systems that fluoridate, fluoride levels must be maintained between 0.5 to 1.2 ppm. The optimum level is 0.7 ppm.

Gross Alpha - Action level over 5 pCi/L requires testing for Radium 226 and 228. Action level over 15 pCi/L requires testing for Uranium. Compliance is based on Gross Alpha results minus Uranium results = Net Gross Alpha.

Lead/Copper - Action levels (AL) are measured at consumer's tap. 90% of the tests must be equal to or below the action level.

Nitrate - Nitrate in drinking water at levels above 10 ppm is a health risk for infants of less than six months of age. High nitrate levels in drinking water can cause blue baby syndrome. Nitrate levels may rise quickly for short periods of time because of rainfall or agricultural activity. If you are caring for an infant you should ask advice from your health provider.

Radon - The State of Maine adopted a Maximum Exposure Guideline (MEG) for Radon in drinking water at 4000 pCi/L, effective 1/1/07. If Radon exceeds the MEG in water, treatment is recommended. It is also advisable to test indoor air for Radon.

Total Coliform Bacteria - Reported as the highest monthly number of positive samples, for water systems that take less than 40 samples per month.

TTHM/HAA5 - Total Trihalomethanes and Haloacetic Acids (TTHM and HAA5) are formed as a by-product of drinking water chlorination. This chemical reaction occurs when chlorine combines with naturally occurring organic matter in water. Compliance is based on running annual average.

#### IMPORTANT INFORMATION

We are required to report our Running Annual Average (RAA) for chlorine residual, since our system chlorinates its water. **Chlorine Residual** was found to be **0.391 ppm**, with a range of 0.01 ppm to 1.06 ppm.

As you can see by the table, our system had no violations. We're proud that your drinking water meets all Federal and State requirements.

All drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that the water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

For most people, the health benefits of drinking plenty of water outweigh any possible health risk from these contaminants. However, some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/Center of Disease Control (CDC) guidelines on appropriate means to lessen the risk of infection by cryptosporidium and other microbiological contaminants are available from the Safe Drinking Water Hotline (800-426-4791).

If present, elevated levels of lead can cause serious health problems, especially for pregnant women and young children. Lead in drinking water is primarily from materials and components associated with service lines and home plumbing. We are responsible for providing high quality drinking water, but cannot control the variety of materials used in plumbing components. When your water has been sitting for several hours, you can minimize the potential for lead exposure by flushing your tap for thirty (30) seconds to two (2) minutes before using water for drinking or cooking. If you are concerned about lead in your water, you may wish to have your water tested. Information on lead in drinking water, testing methods, and steps you can take to minimize exposure is available from the Safe Drinking Water Hotline or at http://www.epa.gov/safewater/lead.

We, at Orono-Veazie Water District, work hard to provide top quality water to every tap. We ask that all our customers help us protect and preserve our drinking water resources, which are the heart of our community, our way of life, and our children's future. Please contact us with any questions. Thank you for working together for safe drinking water.

#### Veazie School Administrative Unit 1040 School Street Veazie, Maine 04401

Telephone (207) 947-6573

TO:

Veazie School Committee

FROM:

Matthew Cyr, Superintendent of School & Principal

DATE:

July 10, 2017

SUBJECT:

School Committee Meeting - 6:00 p.m.

**Veazie Community School Library** 

#### **AGENDA**

- I. Call of the Roll
- II. Pledge of Allegiance
- III. Approval of Minutes of Regular Meeting of June 5, 2017
- IV. Adjustment to Agenda
- V. Persons Desiring to Address the Committee
- VI. Acknowledgements
- VII. A. Board Chair
- VIII. Personnel
  - A. Resignations
    Chris Illingworth, P.E./Health
  - **B.** Nominations

Sara Phillips, 0.2FTE Music Teacher Craig Thompson, Special Education Ed. Tech. III

- IX. Principal's Report (Exhibit)
- X. Superintendent Report
  - A. MSMA Update
  - -Ed 279 Update End of July
  - -Establishment of Regional Cost Centers
- XI. New Business
  - A. Discuss and act on proceeding with a unified Town of Veazie & Veazie School Department shared marketing plan.
- XII. Old Business
- XIII. Board Policy
- XIV. Request for Information
- XV. Executive Session
- XVI. Next Meeting August 7, 2017 at 6:00 p.m. in the VCS Library Media Center
- XVII. Adjournment

#### MEMORANDUM FOR RECORD

TO: Mark Leonard, Veazie Town Manager Benjamin & Birchfr

CC: Veazie Town Councilors

FROM: Benjamin F. Birch, Jr., Assessor

Date: July 11, 2017

RE: Assessor's Update as of July 11, 2017

As Assessor, I thank for the opportunity to provide this assessment update. As you know, I provide information from the Maine Real Estate Information System, Inc., d/b/a Maine Listings, below are three latest news releases.

#### A. News releases from Maine Real Estate Information System. Inc., (d/b/a) Maine Listings)

• Augusta (April 21, 2017) – Single-family home values in the state of Maine remain in a healthy terrain. According to Maine Listings, the median sales price (MSP) reached \$191,000 in March – a 4.66 percent price increase over March of 2016.

"Real estate activity remains steady across Maine with a tightened for-sale housing inventory," says 2017 Maine Association of Realtors President Greg Gosselin, Owner/Broker of Gosselin Realty Group in York. Encl. 1

 Augusta (May 24, 2017) – Low inventory of single-family existing homes contributed to a 13.93 percent decrease in sales figures across Maine comparing April 2017 to 2016. Realtors reported 1,106 homes changed hands last month, and the median sales price (MSP) for those homes rose 2.78 percent to \$185,000.

"Across Maine, for-sale inventory is tight. Single family homes actively listed for sale in April 2017 were down 25 percent statewide, compared to April 2016," states Greg Gosselin, 2017 President of the Maine Association of REALTORS.

Gosselin added, "The basics continue; families need someplace to live, interest rates continue to be historically low, and owning your own home and real estate is one of the best ways to build your net worth over the long term." Encl. 2

 Augusta (June 21, 2017) – Lower-than-normal inventory of existing single-family homes in Mane led to an 8.85 percent decline in May 2017 sales. However, according to Maine Listing, the median sales price (MSP) for the 1,524 homes sold last month rose 5.12 percent to \$200,000.

"2016 was a record year for real estate in Maine," states Greg Gosselin, 2017 President of the Maine Association of REALTORS, "and while these current numbers show a decline from last year's highs, the 2017 May and Rolling Quarter Statistics are the second highest number during this time period, since we began keeping records in 2003.

"For sale inventory is 20 percent lower than this time last year, and multiple offer situations are becoming more prevalent for properties that are move-in ready and properly priced." Encl. 3

# B. Maine Revenue Services Property Tax Division – Preliminary 2018 State Valuation

Enclosed you will find a copy of the <u>preliminary</u> 2018 State Valuation report for Veazie as prepared by a field representative of the State of Maine Revenue Services, Property Tax Division. This valuation

represents the full equalized value of all <u>taxable</u> property in Veazie as of **April 1, 2016.** The report is comprised of four (4) parts, see encl. 4:

- PTF303 Report of Assessment Review
- PTF303.4 State Valuation Analysis
- PTF303.2 Report of Assessment Review
- Business Equipment Tax Exemption Audit

FOR IMMEDIATE RELEASE

CONTACTS: LISTED BELOW

MAINE HOME SALES AND VALUES UP IN MARCH SINGLE-FAMILY EXISTING HOMES REMAIN IN DEMAND

AUGUSTA (April 21, 2017)—Single-family home values in the state of Maine remain in a healthy terrain. According to Maine Listings, the median sales price (MSP) reached \$191,000 in March—a 4.66 percent price increase over March of 2016. The MSP indicates that half of the homes were sold for more and half sold for less. Home sales were up 9.18% comparing March 2017 to March 2016.

"Real estate activity remains steady across Maine with a tightened for-sale housing inventory," says 2017 Maine Association of REALTORS President Greg Gosselin, Owner/Broker of Gosselin Realty Group in York. "In many markets across Maine, REALTORS are reporting multiple offer situations on most listings. Buyers and sellers should partner with a REALTOR for expert counsel around inventory availability, marketing and pricing strategies, and negotiating approaches to find the right home and successfully navigate the real estate transaction given the current market conditions of your area."

The National Association of Realtors (NAR) today reported a 6.1 percent rise in single-family home sales. The national MSP was up 6.6 percent to \$237,800. The regional Northeast experienced a 4.1 gain in sales while the MSP increased 2.8 percent to \$260,800 in March.

Below are two charts showing statistics for Maine and its 16 counties. The first chart lists statistics for the month of March only, statewide. The second chart compares the number of existing, single-family homes sold (units) and volume (MSP) during the rolling quarter of January, February and March of 2016 and 2017.

(Continued)

#### MARCH ONLY CHART

March 1-31, 2016 - March 1-31, 2017

	NU	NUMBER OF UNITS			MEDIAN SALES PRICE		
	2016	2017	%Change	2016	2017	%Change	
STATEWIDE	1089	1189	9.18%	\$182,500	\$191,000	4.66%	

#### **ROLLING QUARTER CHART**

From January 1, 2016 - March 31, 2016 and

January 1, 2017 - March 31, 2017

	N	UMBER OF UN	ITS	MEDIAN SALES PRICE			
County	2016	2017	%Change	2016	2017	%Change	
STATEWIDE	2869	2924	1.92%	\$174,500	\$186,000	6.59%	
Androscoggin	196	177	-9.69%	\$139,000	\$145,000	4.32%	
Aroostook	80	98	22.50%	\$66,250	\$73,750	11.32%	
Cumberland	706	698	-1.13%	\$245,000	\$264,000	7.76%	
Franklin	62	66	6.45%	\$113,500	\$125,750	10.79%	
Hancock	113	135	19.47%	\$174,000	\$198,000	13.79%	
Kennebec	209	232	11.00%	\$134,000	\$129,950	-3.02%	
Knox	88	113	28,41%	\$200,000	\$190,000	-5.00%	
Lincoln	89	99	11.24%	\$196,000	\$225,000	14.80%	
Oxford	133	163	22.56%	\$123,500	\$130,000	5.26%	
Penobscot	276	277	0.36%	\$118,750	\$117,500	-1.05%	
Piscataquis	45	40	-11.11%	\$59,000	\$72,000	22.03%	
Sagadahoc	93	85	-8.60%	\$175,000	\$199,900	14.23%	
Somerset	92	86	-6,52%	\$74,000	\$111,000	50.00%	
Waldo	69	68	-1.45%	\$129,000	\$169,950	31.74%	
Washington	72	59	-18.06%	\$80,500	\$99,000	22.98%	
York	546	528	-3.30%	\$215,500	\$243,750	13.11 %	

Source: Maine Real Estate Information System, Inc. (d/b/a Maine Listings). Note: Maine Listings, a subsidiary of the Maine Association of REALTORS, is a statewide Multiple Listing Service with over 4,500 licensees inputting active and sold property listing data. Statistics reflect properties reported as sold in the system within the time periods indicated. Contacts: Maine Association of REALTORS President Greg Gosselin (Gosselin Realty Group) = 207-363-24t4 - greg@greggosselin.com - Maine Association of REALTORS President-Elect Kim Gleason (McAllister Real Estate) = 207-621-2345 - kimgleason@myfairpoint.net For more names: suzanne@mainerealtors.com

#### FOR IMMEDIATE RELEASE

CONTACTS: LISTED BELOW

#### MAINE HOME PRICES UP 2.78 PERCENT IN APRIL

AUGUSTA (May 24, 2017)—Low inventory of single-family existing homes contributed to a 13.93 percent decrease in sales figures across Maine comparing April 2017 to April 2016. REALTORS® reported 1,106 homes changed hands last month, and the median sales price (MSP) for those homes rose 2.78 percent to \$185,000. The MSP indicates that half of the homes were sold for more and half sold for less.

"Across Maine, for-sale inventory is tight. Single family homes actively listed for sale in April 2017 were down 25 percent statewide, compared to April 2016," states Greg Gosselin, 2017 President of the Maine Association of REALTORS®. "Low inventory is impacting potential sellers as well. Some are hesitant to list their homes without a suitable 'next step' to move into, but now is a great time to work with your REALTOR® to navigate the real estate market, whether you are on the selling end or buying end of the transaction."

The National Association of Realtors (NAR) today reported a national sales increase of 1.6 percent in the past year for single-family existing homes. A national MSP of \$246,100 in April reflects a rise of 6.1 percent. Regionally, sales in the northeast dipped 2.7 percent while the regional MSP increased 1.6 percent to \$267,700.

Gosselin added, "The basics continue; families need someplace to live, interest rates continue to be historically low, and owning your own home and real estate is one of the best ways to build your net worth over the long term."

Below are two charts showing statistics for Maine and its 16 counties. The first chart lists statistics for the month of April only, statewide. The second chart compares the number of existing, single-family homes sold (units) and volume (MSP) during the rolling quarter of February, March and April of 2016 and 2017.

(Continued)

#### **APRIL ONLY CHART**

April 1-30, 2016 - April 1-30, 2017

	NU	NUMBER OF UNITS			MEDIAN SALES PRICE		
	2016	2017	%Change	2016	2017	%Change	
STATEWIDE	1285	1106	-13,93%	\$180,000	\$185,000	2.78%	

#### **ROLLING QUARTER CHART**

From February 1, 2016 – April 30, 2016 and

February 1, 2017 - April 30, 2017

	NUMBER OF UNITS			MEDIAN SALES PRICE			
County 201	6 2017	%Change	2016	2017	%Change		
STATEWIDE 326	5 3071	-5.94%	\$176,000	\$185,000	5.11%		
Androscoggin 22	191	-13.57%	\$138,000	\$145,500	5.43%		
Aroostook 98	103	5.10%	\$55,500	\$68,000	22.52%		
Cumberland 798	705	-11.65%	\$252,550	\$275,000	8.89%		
Franklin 75	62	-17.33%	\$120,000	\$116,000	-3.33%		
Hancock 138	158	14.49%	\$169,003	\$197,400	16.80%		
Kennebec 275	253	-8.00%	\$133,500	\$134,900	1.05%		
Knox 94	120	27.66%	\$197,500	\$186,500	-5.57%		
Lincoln 108	106	-1.8 <mark>5</mark> %	\$208,250	\$196,950	-5.43%		
Oxford 142	168	18.31%	\$128,625	\$127,250	-1.07%		
Penobscot 304	310	1.97%	\$120,000	\$120,000	0.00%		
Piscataquis 57	40	-29.82%	\$72,000	\$92,500	28.47%		
Sagadahoc 92	94	2.17%	\$179,900	\$202,550	12,59%		
Somerset 99	99	0.00%	\$70,000	\$102,500	46,43%		
Waldo 76	60	-21.05%	\$131,750	\$168,950	28.24%		
Washington 68	71	4.41%	\$70,950	\$119,900	68.99%		
York 620	531	-14.35%	\$219,550	\$244,000	11.14 %		

Source: Maine Real Estate Information System, Inc. (d/b/a Maine Listings). Note: Maine Listings, a subsidiary of the Maine Association of REALTORS, is a statewide Multiple Listing Service with over 4,500 licensees inputting active and sold property listing data. Statistics reflect properties reported as sold in the system within the time periods indicated. Contacts: Maine Association of REALTORS President Greg Gosselin (Gosselin Realty Group) = 207-363-2414 - greg@greggosselin.com - Maine Association of REALTORS President-Elect Kim Gleason (McAllister Real Estate) = 207-621-2345 - kimgleason@myfairpoint.net For more names: suzanne@mainergaltors.com,

FOR IMMEDIATE RELEASE

CONTACTS: LISTED BELOW

MAINE HOME PRICES UP 5.12 PERCENT IN MAY

AUGUSTA (June 21, 2017)—Lower-than-normal inventory of existing single-family homes in Maine led to an 8.85 percent decline in May 2017 sales. However, according to Maine Listings, the median sales price (MSP) for the 1,524 homes sold last month rose 5.12 percent to \$200,000. The MSP indicates that half of the homes were sold for more and half sold for less.

"2016 was a record year for real estate in Maine," states Greg Gosselin, 2017
President of the Maine Association of REALTORS®, "and while these current
numbers show a decline from last year's highs, the 2017 May and Rolling Quarter
Statistics are the second highest numbers during this time period, since we began
keeping records in 2003.

"For sale inventory is 20 percent lower than this time last year, and multiple offer situations are becoming more prevalent for properties that are move-in ready and properly priced."

Nationally, single-family home sales increased 2.7 percent. The National Association of Realtors reported a nationwide MSP of \$254,600—a 6.0 percent jump from one year ago. The Northeastern US experienced a sales increase of 2.6 percent and the regional MSP rose 4.7 percent to \$281,300.

Below are two charts showing statistics for Maine and its 16 counties. The first chart lists statistics for the month of May only, statewide. The second chart compares the number of existing, single-family homes sold (units) and volume (MSP) during the rolling quarter of March, April and May of 2016 and 2017.

(Continued)

#### **MAY ONLY CHART**

May 1-31, 2016 - May 1-31, 2017

	NU	NUMBER OF UNITS			MEDIAN SALES PRICE		
	2016	2017	%Change	2016	2017	%Change	
STATEWIDE	1672	1524	-8.85%	\$190,250	\$200,000	5.12%	

#### **ROLLING QUARTER CHART**

From March 1, 2016 - May 31, 2016 and

March 1, 2017 - May 31, 2017

	t	NUMBER OF UNI	TS	ME	DIAN SALES PR	ICE
County	2016	2017	%Change	2016	2017	%Change
STATEWIDE	4046	3819	-5.61%	\$185,000	\$193,000	4.32%
Androscoggin	262	237	-9.54%	\$143,325	\$153,000	6.75%
Aroostook	118	110	-6.78%	\$63,500	\$72,450	14.09%
Cumberland	1032	868	-15.89%	\$259,600	\$285,000	9.78%
Franklin	85	78	-8.24%	\$115,750	\$120,000	3.67%
Hancock	178	191	7.30%	\$179,700	\$197,000	9.63%
Kennebec	340	347	2.06%	\$135,500	\$142,000	4.80%
Клох	120	139	15.83%	\$220,000	\$187,500	-14.77%
Lincoln	123	137	11.38%	\$215,000	\$187,000	-13.02%
Oxford	174	181	4.02%	\$142,250	\$135,000	-5.10%
Penobscot	404	372	-7.92%	\$129,450	\$137,550	6.26%
Piscataquis	65	61	-6.15%	\$72,000	\$96,000	33,33%
Sagadahoc	120	128	6.67%	\$186,250	\$223,500	20.00%
Somerset	116	140	20.69%	\$86,750	\$102,250	17.87%
Waldo	95	81	-14.74%	\$149,000	\$157,000	5.37%
Washington	66	74	12.12%	\$82,000	\$108,000	31.71%
York	748	675	-9.76%	\$230,000	\$247,500	7.61%

Source: Maine Real Estate Information System, Inc. (d/b/a Maine Listings). Note: Maine Listings, a subsidiary of the Maine Association of REALTORS, is a statewide Multiple Listing Service with over 4,500 licensees inputting active and sold property listing data. Statistics reflect properties reported as sold in the system within the time periods indicated. Contacts: Maine Association of REALTORS President Greg Gosselin (Gosselin Realty Group) = 363-2414 - greg@greggosselin.com - Maine Association of REALTORS President-Elect Kim Gleason (McAllister Real Estate) = 621-2345 - kimgleason@myfairpoint.net For more names: suzanne@mainergaltors.com.



# STATE OF MAINE MAINE REVENUE SERVICES PO BOX 9106 AUGUSTA, MAINE 04332-9106

ADMINISTRATIVE & FINANCIAL SERVICES

RICHARD W. ROSEN

MAINE REVENUE SERVICES

JEROME D. GERARD EXECUTIVE DIRECTOR

June, 2017

Municipal Assessors and Chairman of the Board of Selectmen:

RE: Preliminary 2018 State Valuation

Dear Municipal Official(s):

Enclosed you will find a copy of the <u>preliminary</u> 2018 State Valuation report for your municipality as prepared by a field representative of the Property Tax Division. This valuation represents the full equalized value of all <u>taxable</u> property in the municipality as of **April 1, 2016**. Please note that these figures are preliminary and are being forwarded to you at this time in order to provide for your review and allow time for any contribution of additional comments and/or pertinent data.

The State Valuation is compiled by determining, through field work and meetings with local officials, the approximate ratio of full value on which local assessments are made, and by then adjusting the local assessed values in accordance with the Rules of Procedure Used to Develop State Valuation (08-125 Chapter 201). State Valuation is a mass appraisal estimate of the 100% market value of all taxable property of a municipality and is established annually by the State Tax Assessor. The enclosed report is comprised of four (4) parts: the Sales Ratio Analysis; State Valuation Analysis (PTF303.4); Report of Assessment Review, a three (3) year comparison (PTF303); and Report of Assessment Review, informational review (PTF303.2).

If after reviewing this report you find any errors or inconsistencies, need clarification or simply wish to discuss the report, please call the Property Tax Division at 624-5600 ext. 1 or fax your concerns to us at 287-6396. Alternatively, you may contact your area field representative from Maine Revenue Service, Property Tax Division directly for the purpose of discussing any additional information pertinent to the preliminary state valuation.

The Proposed 2018 State Valuation Notice will be sent by certified mail on or before September 30, 2017.

Mike Rogers

Sincerely,

Mike Rogers,

Supervisor, Municipal Services

ENCL 4-1

Phone: (207)624-5600 ext. I V/TTY: 7-1-1 Fax: (207)287-6396 www.maine.gov/revenue

#### Property Tax Division





Municipality	Veazie		County	Penobscot(s)
	2016	2017	2018	
1. State Valuation	232,400,000	231,200,000	233,000,000	
2. Amount of Change	5,800,000	(1,200,000)	1,800,000	
3. Percent of Change	2.56%	-0.52%	0.78%	
4. Eff. Full Value Rate (line 6d/1)	0.0177	0.0184	0.01825	
5. Local Mill Rate 14-15-16	0.01775	0.0184	0.0183	
6a. Commitment	5,008,165	5,158,556	5,136,856	
2014-15-15 6b. Homestead Reimbursement	43,743	45,146	65,811	
6c. BETE Reimbursement	2,379	7,111	3,695	
6d. Total (6a, 6b & 6c)	5,054,286	5,210,813	5,206,362	
6e % change from prior year (6d.)	0.44%	3.10%	-0.09%	
	2015	2016	_	
A. Municipal Valuation	280,356,323	280,702,523		
Net Supplements / Abatements	256,290	(575,690)	Amount of Change	Percent of Change
Homestead (Exempt Valuation)	2,453,600	3,596,250	_	· ·
BETE (Exempt Valuation)	386,455	201,898	_	
Adjusted Municipal Valuation	283,452,668	283,924,981	472,313	0.17%
B. Sales Information Sales Period Used	07/14 - 06/15	07/15 - 06/16		
State Valuation # of Sales # of Appraisals	<b>2017</b> 46	<b>2018</b> 49	Combined Sales Ratio	95%
Residential Study  Weighted Average Average Ratio Assessment Rating  Waterfront Study	98% 98% 8	97% 95% 9	Percent of Change	
Weighted Average Average Ratio Assessment Rating Condominium Study Weighted Average Average Ratio Assessment Rating				.1. 3
Certified Ratio	100%	100%		LJ - 2 PTF303 (Rev 11/13)

#### STATE VALUATION ANALYSIS

Municipality	Veazie				County	Penobscot(s)
Municipal Valuation - 2016	100%		Declared Certified Ratio	)		2018 State Valuation
LAND				Ratio	Source	
Electrical Utilities (Trans & Dist.)	_		14,804,300	109%	Declaration Value	13,549,363
Classified Tree Growth	78	ac	10,410	100%	State Rates	10,414
Classified Farm Land Classified Farm Woodland		ac				
Classified Open Space		ac			<del></del>	
Classified Working Waterfront		ac				
Commercial Lots			2,203,200	100%	Cert Ratio	2,203,200
Casco Bay Energy Residential Lots			4,117,000	100%	Industrial Ratio	4,117,000
Waterfront & Water Influenced Lots		—	18,602,390	95%	Combined Study	19,581,463
Condominium Lots						
		_				
Working Forest Roads			<u> </u>	<del></del>		
Waste Acres	14	ac ac	1,400	100/ Mun Avg	105/ac SR	1 470
# Undeveloped Acres	1,031	ac	2,479,300	2405/ Mun Avg	845/ac SR	1,470 871,110
			42,218,000		TOTAL LAND	40,334,020
BUILDINGS						
Samuel .	# accts					
Commercial Industrial	15		7,883,600 17,437,800	100%	Cert Ratio	7,883,600
Residential			67,514,600	95%	Cert Ratio Combined Study	17,437,800 71,068,000
Waterfront & Water Influenced						71,000,000
Condominiums						
Maritimes & Northeast Pipeline			1,111,200		State Appraisal	693,642.64
Casco Bay Energy			6,196,600	100%	Industrial Ratio	6,196,600
			100,143,800		TOTAL BUILDINGS	103,279,643
PERSONAL PROPERTY						
	# accts					
Commercial			1,318,200	100%	Personal Property Ratio	
Industrial Other			3,565,423	100%	Personal Property Ratio	3,565,423
Casco Bay Energy			133,457,100	100%	Sersonal Property Ratio	122 457 100
				10070	ersonal Property Ratio	133,457,100
			138,340,723		TOTAL PERSONAL	138,340,723
TOTALS			280,702,523			281,954,386
Adimates at Alah At at 10	- >					201,304,300
Adjustments (Net Abates/Sup Adjustments (Comm., Ind. & F			(462,890)	95%	Combined Study	(487,253)
Homestead (Exempt Valuation			3,596,250	100% 95%	Cert Ratio	(112,800)
BETE (Exempt Valuation)	•		201,898	100%	Combined Study Personal Property Ratio	3,785,526 201,898
ADJUSTED TOTAL					- Condit Floperty Hado	201,090
			283,924,981			285,341,757
TIF ADJUSTMENTS	T	IF De	evelopment Program Fun	d	957,576	(52,326,557)
NET W/ ADJUSTMENTS & TIF						233,015,200
STATE VALUATION						233,000,000
						PTF303.4 (Rev 11/13)
						4-3

### **Business Equipment Tax Exemption Audit**

	Municipality: Veazie		Date: 9	05/25/2017	
	County: Penobscot(s) Municipal Official	(s): Ben Bire	ch - C.M.A.		
	Municipal Valuation - 2016		2018	State Valuation	
		Yes	<u>No</u>	Comment(s)	
	Are application(s) available for inspection?  9 of 9	X			
•	Are application(s) signed for/approved by the assessor?	X			
	Do the equipment date(s) of purchase and/or date(s) put in service meet BETE parameters?	X			
	Is the item description sufficient to reasonably determine eligibility under program guidelines?	X			
	Does the property qualify for BETE?	X		=	
	Are municipal depreciation schedules evident and uniformly employed?	X			
-	Is all BETE value incorporated in the tax commitment book, MVR and Tax Rate Calculation Form (including enhanced reimbursement forms when applicable)?	X			
•	Is all qualified property adjusted by the municipal assessment ratio?	X			
	Additional Comments:				
	-5°				
•	Signature: Reven D Tibbette				

Field Rep.

#### Property Tax Division

#### REPORT OF ASSESSMENT REVIEW

Municipality	Veazie	County	Penobscot(s)
I. Valuation System		14 18 S. (#) 21 (S. 14)	d.
A. Land: Tax Maps by Undeveloped Acreage Road Frontage House lots	Sewall \$500.00 - \$5000.00 \$25,000 - \$45,000	Date: Undeveloped Lots Water Frontage Other	1989 80 % of house lot value Waste \$100.00 Acre
B. Buildings : Revaluation By:	Robert Duplisea 2013	Computerized Records	TRIO
	Assessed? Y/N Is Cert Ratio Applied? Y/N	Y Method Used:	C.L.D.
II. Assessment Records / Condition	Website w/VAL data Y/N	Y Web Address	http://www.veazie.net/Public_Docume
Valuation Book Property Record Cards Veteran Exemption Forms	Good Good	Tree Growth Forms Farm Land Forms Open Space Forms	Good Good
Supplements: Number Made Abatements: Number granted (excluding penalties)	3 20	Value Supplemented Value Abated	62,700 (638,390)
Number of Parcels Taxable Acres Population (2010)  V. Assessment Standards	872 1,659 1,919	Land Area Bog/Swamp	2,003
Standards Ratio Assessment Quality: Combined	123.05%	= (2016 Municipal Valuation /201	7 State Valuation)
Comments or Plans for Compliance:			
VI. Audit Information ~			
Municipal Official providing data:	Ben Birch - C.M.A.		
Date(s) of Field Audit:	05/25/2017		
VII. Office Review			
	Recommended by:_	Byron. D Sibbetts	
	Checked by:_	Field Rep	
	Approved by:_	St. 7. Lelly clists	7
PTF 303 2 (Rev 11/13)	Copies Mailed: (date)_	6-14-17	4-6

# For Fiscal Year 2017-2018 Preliminary Not Yet *Enacted* Per Governor's Recommended Funding Level

2/16/2017

This printout (ED850-279-02) estimates the State Aid attributable to each of the member municipalities, and was developed for use in determining the % of State Aid for the municipal tax bills and should not be used for any other purpose.

Should a member municipality separate from its Regional School Unit, School Administrative District, or Community School District, the amount on the printout (ED850-279-02) does not represent the amount of school subsidy the separated municipality would receive.

Local assessments in RSUs, SADs & CSDs may be different from the Local Contribution if the RSU, SAD or CSD's local cost sharing is determined by Private & Special Law or has an exception under Public Law 2005, Chapter 2 Section D-68 and Private & Special Law 2005 Chapter 23, or is determined under Public Law 2007, Chapter 240, as amended by Chapter 668.

Note this data is from ED279 "State Calculation for Funding Public Education (PreK-12) Report" Section 5 A) Totals after adjustments to Local and State Contribution -- does not include adjustments pursuant to 20-A MRSA Section 15689 such as audit, MaineCare Seed, etc.

									ADJUSTED
				TOWN		TOTAL	LOCAL	MILL	STATE
ODC	CALL		SCHOOL						
ORG	SAU	400	ADMINISTRATIVE	OCDE	MANAGE AL 1994	ALLOGATION			
ID	ID	AOS	UNIT	CODE	MUNICIPALITY	ALLOCATION	CONTRIBUTION	RATE	CONTRIBUTION
1167	440		Veazie	440	Veazie	\$2,854,825.80	\$1,895,508.50	8.29	\$959,317.30



Date:

June 27, 2017

Amount:

\$366.67

Fund:

Unrestricted

Town of Veazie 1084 Main St Veazie, ME 04401-7056

Dear Residents of Veazie:

Thank you. You and donors like you are making a difference for people in Maine. Collectively you have helped LifeFlight deliver world-class air medicine to many thousands of people. We rely on donations to help us purchase aircraft as well as medical equipment that convert our helicopters and airplane into flying hospitals. Donations also help to fund delivery of critical care medical education to local providers who need specialized training LifeFlight crew can provide. Contributions help to add more helipads and weather observing stations, making air medical transport in Maine the safest it can be.

Your contribution helps patients. As soon as Vinalhaven EMS realized island resident David Wylie was having a serious heart attack, they called for LifeFlight. Less than an hour after his first symptoms, David was in a LifeFlight helicopter headed to the cardiac specialty center at Central Maine Medical Center in Lewiston. Just a few days after this life-threatening experience, David was well enough to attend his son's wedding in Boston. David feels so grateful and as a result he has become a LifeFlight supporter and has made a bequest in his will to LifeFlight.

We are profoundly grateful to you for believing that every person in Maine deserves help when it is most needed. Thank you for helping us to bring the "flying hospital" to your family, friends and neighbors in Maine.

Sincerely,

Amy Pierce Root, MPH

Director of Development -- on behalf of the entire LifeFlight team

Your generous support
of Life Flight is
transcridously important
ntire Life Flight team and olderly
appreciated.

No goods or services were provided in consideration of this gift. All gifts are tax deductible to the fullest extent of the law.

Please retain this receipt for your tax records.

#### BANGOR DAILY NEWS

(http://bangordailynews.com/)

# Veazie now has its own school superintendent (http://bangordailynews.com/2017/07/16/education/veazie-now-has-its-own-school-superintendent/)

By Dawn Gagnon (http://bangordailynews.com/author/dawn-gagnon/), BDN Staff Posted July 16, 2017, at 11:50 a.m.

Four years after contracting with nearby Hampden-based RSU 22 for superintendent and business office services, Veazie has hired a superintendent of its own.

Matthew Cyr, who has been principal at Veazie Community School since July of 2015, officially assumed his additional duties on July 1.

Cyr, who accepted the superintendent position in early May, said that combining that position with that of principal will save the town's school department about \$20,000 a year.

Veazie will continue, however, to contract with RSU 22 for business office services, RSU 22 Superintendent Rick Lyons, for whom Cyr was an intern, said earlier.

Veazie has experienced a number of school leadership and governing formats over the past two decades. In the mid-1990s, Veazie belonged to Union 87 along with Orono.

In 2009, however, the town voted to form a new district, Riverside Regional School Unit, with Orono and Glenburn, as a result of the state's push toward school consolidation and in part in the hope of saving money.

That partnership broke up after Veazie and Glenburn residents voted to withdraw from Riverside RSU in 2012, leaving Orono as its only member.

The reasons for the breakup was heartburn over cost-sharing and a desire to regain control over location education. Elected officials from Veazie and Glenburn also balked at the RSU's system of weighted votes.

In addition to his work in Veazie schools, Cyt is an adjunct faculty member in the University of Maine's College of Education and Human Development.

He is a graduate of the University of Maine at Fort Kent, where he graduated cum laude with a bachelor's in education with minors in math, biology and social sciences. He earned a master's in instructional technology from the UMaine in 2003, and a certificate of advanced studies in education, also from UMaine, in 2005

Before he was hired in Veazie, Cyr served as assistant principal at Old Town Elementary School and taught in Old Town and Howland elementary and middle schools.

http://bangordailynews.com/2017/07/16/education/veazie-now-has-its-own-school-superintendent/ (http://bangordailynews.com/2017/07/16/education/veazie-now-has-its-own-school-superintendent/) printed on July 17, 2017

# TOWN OF VEAZIE PLANNING BOARD COMPREHENSIVE PLAN WORKSHOP MINUTES

#### JUNE 22, 2017

Call to order: 6:35 pm in Council Chambers @ 1084 Main St., Veazie, Maine.

Present: Don MacKay (Chairman), Andy Brown, Tony Cappuccio (recorder of minutes), and Karen Walker.

Karen Walker made a motion to accept the minutes of the Monday June 5, 2017, Andy Brown second the motion. Vote 4-0 to accept.

Mr. Dean Bennett had a family emergency and was unable to attend the work shop.

In Mr. Bennett's absence, the Planning Board reviewed the updated drafts of the Comprehensive Plan.

Next Comprehensive Plan workshop is Thursday, July 13, 2017.

Next regular meeting is tentatively scheduled for Monday. July 17, 2017

8:10 Karen Walker made a motion to adjourn the meeting, Tony Cappuccio second it.

## TOWN OF VEAZIE PLANNING BOARD COMPREHENSIVE PLAN WORKSHOP MINUTES

#### JULY 13, 2017

Call to order: 6:32 pm in Council Chambers @ 1084 Main St., Veazie, Maine.

Present: Don MacKay (Chairman), Andy Brown, Tony Cappuccio (recorder of minutes), and Karen Walker.

Karen Walker made a motion to accept the minutes of the Monday June 5, 2017, Don MacKay seconded the motion. Vote 4-0 to accept.

Mr. Dean Bennett was in attendance and started off the work shop off with a detailed review of updates and various edits we made over the past few months. We reviewed chapters 2 thru 16.

Mr. Bennett gave us an overview of what his next steps would be moving forward to submitting the Veazie Comprehensive Plan update. These included reviewing maps to accompany our plan as well as preparing for a town hearing of our updated plan, and obtaining approval by the Veazie Town Council.

Next Planning Board meeting is Monday July 17, 2017.

Next Comp Plan workshop is tentatively set for August 24, 2017.

7:30 Karen Walker made a motion to adjourn the meeting, Tony Cappuccio second it.

	9e 51 25